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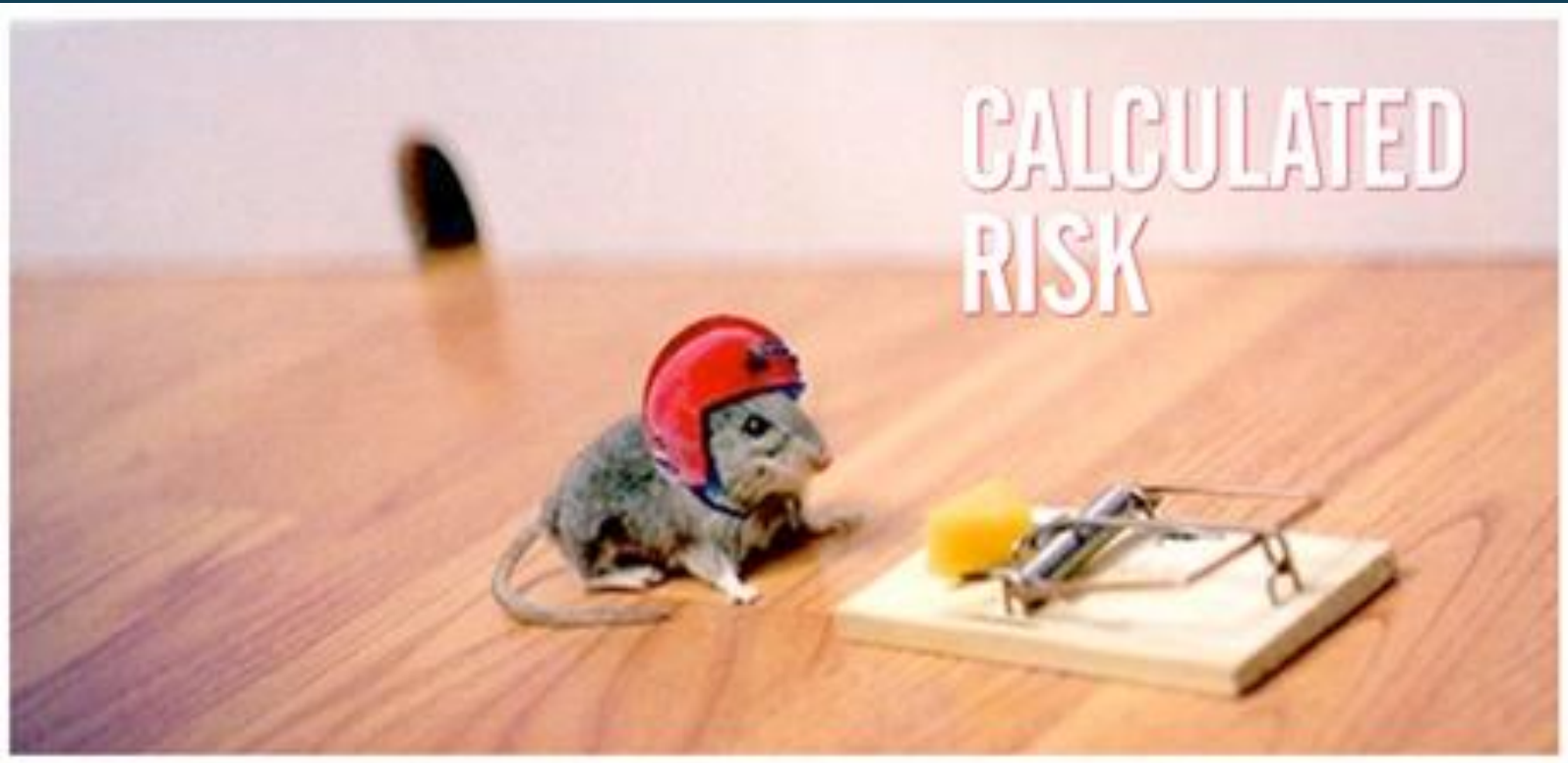
# Law Clinic Risk Management



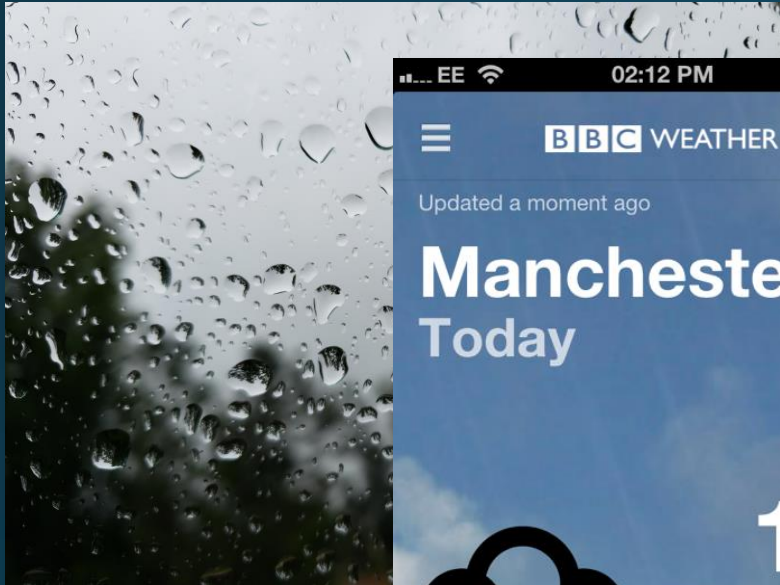
**Matt Howgate**

- **Non-practicing solicitor**
- **Fellow of the Chartered Management Institute**
- **Co-lead Tutor on the LAPG Certificate in Practice Management**
- **Organisational Development & Compliance Consultant**
- **Formerly Senior Legal Adviser and Head of Continuous Improvement at the Legal Services Commission**

**CALCULATED  
RISK**



# We manage risk every day...





# Reopen your business safely during coronavirus (COVID-19)

Employers that want to reopen their business have a legal responsibility to protect their employees and other people on site.

Use this guidance to help you carry out a risk assessment and make sensible adjustments to the site and workforce.

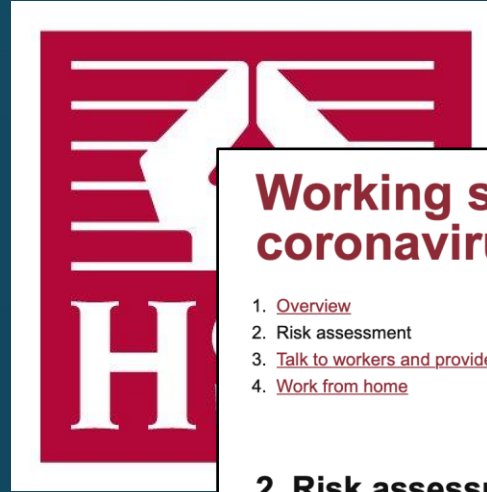
**!** If you do not carry out a risk assessment, the Health and Safety Executive (HSE) or your local council can issue an enforcement notice.

Employees can use this guidance to check what their workplace needs to do to keep people safe.

This guidance is only for businesses that are allowed to reopen in England. Guidance from the [Scottish Government](#), [Welsh Government](#) and [Northern Ireland Assembly](#) is also available.

If you are in an area affected by coronavirus outbreak, check [Local restrictions: areas with an outbreak of coronavirus](#) guidance.

**Start now >**



# Working safely during the coronavirus (COVID-19) outbreak

1. [Overview](#)
2. [Risk assessment](#)
3. [Talk to workers and provide information](#)
4. [Work from home](#)
5. [Make your workplace 'COVID secure'](#)
6. [Protect vulnerable workers](#)
7. [Cleaning, hygiene and hand sanitiser](#)
8. [Where to get further help](#)

## 2. Risk assessment

As an employer, you must protect people from harm. This includes taking reasonable steps to protect your workers and others from coronavirus. This is called a COVID-19 risk assessment and it'll help you manage risk and protect people.

You must:

- identify what work activity or situations might cause transmission of the virus
- think about who could be at risk
- decide how likely it is that someone could be exposed
- act to remove the activity or situation, or if this isn't possible, control the risk

If you have fewer than five employees, you don't have to write anything down, but it might help if you do. Find out more about [managing risk and risk assessment](#).

The Public Health England report [Disparities in the risk and outcomes of COVID-19](#) shows that [some groups of people may be at more risk](#) of being infected and/or an adverse outcome if infected. You should consider this in your risk assessment.

We have produced guidance to help you work safely (be COVID-secure) and manage the risk associated with running your business at this time.

It includes practical measures you can take, for example:

- putting in place social distancing measures
- staggering shifts
- providing additional handwashing facilities

# What to do...

- Make someone responsible
- Talk to people
- Assess risk (balance risk)
- Manage risk (make safe or continue as now)
- Monitor risk and issues
- Mitigate risk
- Keep under review





# You MUST document your Risk Assessment

	Likelihood				
Consequence	1	2	3	4	5
	Rare	Unlikely	Possible	Likely	Almost certain
5 Catastrophic	5	10	15	20	25
4 Major	4	8	12	16	20
3 Moderate	3	6	9	12	15
2 Minor	2	4	6	8	10
1 Negligible	1	2	3	4	5



# Managing Risk





**Monitor risk  
and keep  
things under  
review**

**RISKS**



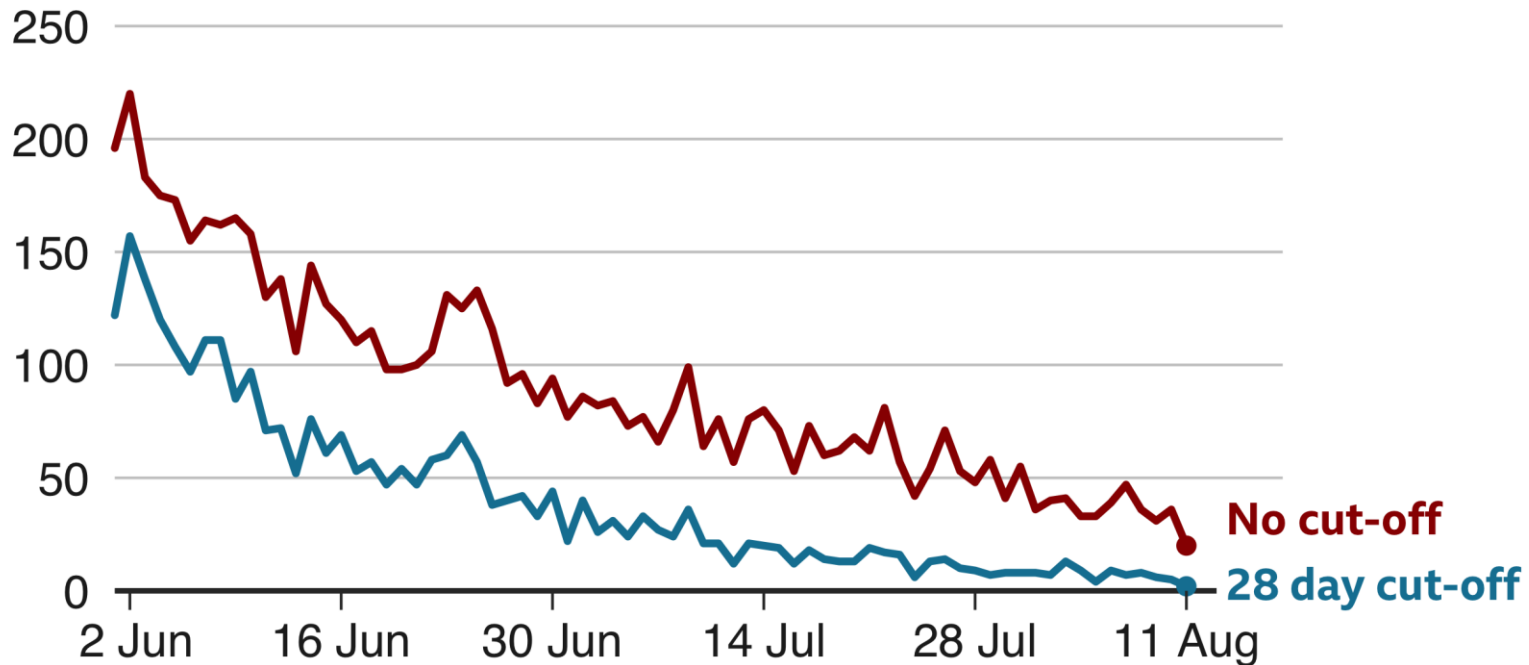
If something goes wrong or isn't working, don't ignore it.  
Fix or or deal with it!





# Death figures reduced by new cut-off

England daily deaths with coronavirus



Figures include only those who tested positive for coronavirus. Deaths recorded up to 11 Aug 17:00 BST

Source: Public Health England



ANY  
QUESTIONS?







*"That's all Folks!"*