



Lancaster University Law Clinic Supervision

Job Details : Law Clinic Supervisor (Qualified Barrister, Chartered Legal Executive or Solicitor)
Salary : £100 per case (inclusive of VAT)
Location : Remote working
Timing : The Law Clinic operates in term time from November 2020 to 31st March 2021.
Application Deadline: **5pm on Monday 14th September 2020**

Lancaster University Law Clinic offers free legal advice to members of the local community. We are seeking qualified solicitors, barristers or chartered legal executives (who hold a current practising certificate) to assist the Law Clinic with supervision. We are particularly interested in receiving applications from practitioners with expertise in family law, property law and/or a specialist in private client work.

Client appointments are conducted by law students. Advice is offered to the client via a 'one-off' advice letter, and no legal advice is given during the appointment. Lancaster University has expanded its Law Clinic offering, so that client appointments can now be conducted on a wholly remote basis. We have established a virtual clinic, which enables Law Clinic students to conduct client interviews remotely. For 2020/21, we have also introduced Clio, which is a case management system that is used by law firms worldwide. When it is possible to do so, in light of the current COVID-19 guidance, the virtual clinic will be accompanied by pop-up clinics and on-campus clinics.

The Law Clinic will resume from **November 2020-31st March 2020**.

We are seeking to appoint supervisors to:

- Liaise with student advisors, following their client interview, to discuss any initial queries and to highlight key areas of research.
- Supervise draft advice letters. This includes offering comments for the student advisors to make amendments, and, if necessary, making changes to the letter.
- Complete supervision within 7 days of receiving the draft letter, ensuring that the letter of advice is of the same standard that would be sent to a client in private practice
- Approve final letters, before the letter is sent to the client.

Supervisors must:

- Be a qualified Barrister, Chartered Legal Executive or a Solicitor and hold a current practising certificate.
- Be able to commit to supervising at least one case per week (each case will take approximately 1-2 hours to supervise).
- Be willing to engage in training on the Law Clinic's case management system (for which you will be remunerated).

Application is by letter and Curriculum Vitae and should be sent to the Law Clinic co-ordinators, Kathryn Saban (k.saban@lancaster.ac.uk) and Sadie Whittam (s.whittam@lancaster.ac.uk). The deadline to apply is: **5pm on Monday 14th September 2020.**

Informal enquiries should also be directed to Kathryn Saban or Sadie Whittam.