If we have any questions about the information provided on this survey, who should we contact?

1. Name
2. Email Address

## Enquiries

For the reporting period, please share with us the following:

1. Total number of enquiries received

*This includes all incoming emails, telephone calls, and in person enquiries, whether you were able to help the client or not.*

**Of the total number of enquiries (Q3):**

1. How many people received legal advice?
2. How many people were signposted or referred to another agency?
3. How many people could not be assisted?

*Your responses to these three questions should add up to the total number of enquiries received.*

**Of the total number of enquiries (Q3):**

1. How many were made directly to the clinic?
2. How many were referrals from other agencies (not a self- referral)?
3. Do you have any comments about these figures?

## Areas of law

1. For the reporting period, where legal advice was given, please record the number of cases according to area of law.
* Asylum / immigration
* Business / charity services (including IP, insurance etc.)
* Civil litigation
* Civil liberties
* Community care
* Consumer / contract
* Crime
* Debt and insolvency
* Education
* Employment
* Family / child law
* Housing
* Property (including wills and probate)
* Welfare benefits
* Cases in other areas
	+ What were the other areas of law?
1. Do you have any comments about these figures?

## About your clients

For the reporting period, please provide an estimate of clients that fall within the following categories:

1. What is the gender profile of your clients?
* % Female
* % Male
* % Non-binary
* % Other / prefer not to say
1. What is the age profile of your clients?
* % under 18
* % 18 - 65
* % 65+
1. If known, what percentage of your clients has a disability, long-term illness or health condition?
2. What percent of your clients are:
* Black or ethnic minority
* Prefer not to say
* White

## Volunteers

For the reporting period, please tell us the number of volunteers who supported your clinic. Please include students, paralegals, CILEx, solicitors and barristers.

1. Number of volunteers
2. If you have any comments about these figures, please use the space below. (Optional)