# Nomination Form 2021

Thank-you for taking the time to celebrate the contribution that law students and law schools make to pro bono by submitting a nomination. If you would like further information before making your nomination read the [nominations guidance](https://www.lawworks.org.uk/lwspba-guidance) on the LawWorks website.

You can nominate more than one person in more than one category. Please complete a form for each nomination.

NB: the deadline for submission of nominations is **11pm on Thursday 18th March 2021**.

**Please put a 🗴 by the category you would like to make a nomination for.**

|  |  |
| --- | --- |
| Best New Pro Bono Activity |  |
| Best Contribution By An Individual Student |  |
| Best Contribution By A Law School (undergraduate and postgraduate) |  |
| Best Contribution By A Team Of Students |  |

**Please provide your name and contact details:**

|  |  |
| --- | --- |
| Name |  |
|  |  |
| Email address |  |
|  |  |
| Phone number |  |
|  |  |
| Organisation/institution |  |
|  |  |
| Address |  |

**Please provide the name and contact details of the person/organisation that you are nominating:**

|  |  |
| --- | --- |
| Name |  |
|  |  |
| Email address |  |
|  |  |
| Phone number |  |
|  |  |
| Organisation/institution |  |
|  |  |
| Address |  |

Refer to the [nominations information guidance page](https://www.lawworks.org.uk/lwspba-guidance) on the LawWorks website, or [awards criteria section below](#_Awards_Criteria) for guidance on completing these sections.

**Describe the pro bono activity undertaken (max 500 words)**

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**Describe the impact of the pro bono activity (max 500 words)**

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**Supporting documents**

Where relevant, up to **two supporting documents** may be submitted with the nomination form (each limited to 500 words). The sort of documents that may be useful are references from other parties involved, letters of thanks and any other documents that provide further insight into the activity carried out.

**Please read and complete the following**

LawWorks will be highlighting the impact of pro bono work undertaken by students.

|  |  |
| --- | --- |
| **Please tick here** if you are happy for LawWorks to use information provided in your nomination, regarding the activity and impact, in external communications. |  |
|  |  |
| If your nomination refers to a legal advice clinic, please **tick this box** if the clinic is a member of the LawWorks clinics network. |  |

### Awards Criteria

This year we continue to work under the restriction of Covid-19. Recognising this exceptional and challenging year due to the impact of coronavirus in all the categories, consideration will be given to nominations that have been responsive to the issues and legal needs presented by the Covid-19 pandemic, overcoming barriers and challenge.

All nominations should try and satisfy the following criteria:

* **Participation:** There must have been actual participation by the nominee(s) in at least one pro bono activity.
* **Pro bono protocol:** The pro bono work must have been carried out (as applicable) in line with the [Pro Bono Protocol](https://www.lawworks.org.uk/why-pro-bono/what-pro-bono/pro-bono-protocol).
* **Quality and impact:** You should provide information on the quality of the legal pro bono work done and the impact that it has had on those who have been assisted, accepting that a student may not necessarily have the depth of involvement or experience that a practitioner might have.
* **Legal advice clinic:** If your nomination includes reference to a legal advice clinic, we ask that the clinic is a member of the LawWorks Clinics Network (or joins the Network by 18th March 2021).
* **Commitment and innovation:** Student and law school involvement will be assessed for personal commitment and innovation involved in the project.
* **Qualifying period:** Activities must have been carried out substantially during the 16 months up to the 18th March 2021 nomination deadline.

Other related pro bono work (in the UK or international) can also be referred to as supporting evidence of a nominee’s performance, but it is not crucial.

All nomination material remains confidential between LawWorks and the panel of independent judges. The description and impact of the pro bono activities may however be used in the event programme, website, press release, etc.

### Nomination categories

#### Best New Pro Bono Activity

In the Best New Pro Bono Activity category, the activity must not have been in operation earlier than the 1st September 2019. For this category we are looking for the same criteria as the ‘Best Contribution by a Law School’ (below), however, for this award the judges will also look for any innovative aspects of the project or activity, including the use of technology e.g., to improve access to a service or service delivery.

#### Best Contribution by a Law Student

Please outline why you or the student you have nominated has made an outstanding contribution to pro bono. Please illustrate what project or projects the individual student has been involved with and the impact of the work undertaken.

#### Best Contribution by a Law School (Undergraduate or Postgraduate)

The award for Best Contribution by a Law School is assessed on a number of factors, including the scale of need addressed by the law school’s activity and the impact of the project or activity.

Nominations for this award should, if possible, include reference to:

* **Number of law students:** how many have been involved in pro bono activity?
* **Public need or issue being addressed**;
* **Degree of support:** the degree of support which the law school provides to pro bono activities (for example by way of funding and/or other resources); and
* **Partnership:** the extent to which partnerships have been formed (for example with local lawyers, community groups or other similar organisations or law schools).

#### Best Contribution by a Team of Students

Please illustrate why your team or the team you are nominating has made an outstanding contribution to pro bono. Please illustrate the personal commitment of the nominated team members, the social impact of the project; and the extent to which the work was particularly innovative or is especially deserving of recognition.

### Top tips for nominations

* **Do** include a client case study (if possible) to illustrate the impact of the pro bono activity. (You will need the permission of the client to use their story but please use pseudonyms if needed). There are examples of case studies on our [website](https://www.lawworks.org.uk/about-us/case-studies/lawworks-bbc-radio-4-appeal-case-study).
* **Do** consider including quotes, testimonials, press cuttings, photos, videos or any other documentation which you think may support your nomination.
* **Do** try to show the need for your project(s) and the impact they have had. It is important to remember that the judges may have no prior knowledge about the project; therefore it is vital that you successfully outline the project’s broader objectives and the context.
* **Do not** keep your nomination to yourself! In our experience, the better nominations are the ones which have had a collaboration of students and staff contributing to them.
* **Do not** leave your nominations to the very last minute! Supporting evidence may take days or weeks to gather, so it is important to start early.